

Animal Health Monitoring

Packing & Shipping

Instructions



BioAnalytics

Animal Health Monitoring

Packing & Shipping Instructions

Four samples deliver complete results.

Simple, accurate and fast. The 3R Advantage Program tests for bacteria, viruses and parasites within your colonies—without the need to ship live animals. The 3R Advantage Program delivers results utilizing Real-Time PCR-based technology and Serology detection in one powerful platform for optimal animal health and quarantine monitoring.

IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

List of sample collection materials		
		
Fur swab	Oral swab	Opti-Spot®
		
2 ml and 5 ml Safe lock vials <i>Used for collection of feces or cut-off swab tips</i>	Wet oral swab or Nasopharyngeal (NP) swab	Blood lancet <i>Lancet for poking the ventral tail vein to collect 2-3 blood drops. onto the circled area of the Opti-Spot strip (blood spot ø at least 6mm)</i>

3R Advantage Program

Packing & Shipping Instructions

IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

List of packaging materials		
		
<p>Opti-Spot bag</p> <p><i>This is the clear plastic bag with the blue top. This bag will be used for packing Opti-Spot strips.</i></p> <p><i>There are 2 version of the blue Opti-Spot bag. One with and one without a UN3373 logo. Both versions are equally suitable for transporting Opti-Spot strips.</i></p> <p><i>Important: the Opti-Spot bag should contain a desiccant pack. Please leave the desiccant pack in the Opti-Spot bag because it will absorb excess moisture.</i></p>	<p>Biohazard bag</p> <p><i>This is the clear plastic bag with the biohazard logo.</i></p> <p><i>In the end of your sample collection process this bag should contain all your samples like:</i></p> <ul style="list-style-type: none">• Tubes with cut-off swabs• Tubes with faeces• Folded blue Opti-Spot bag• Wet oral swab/ NP swab <p><i>When this bag contains a sleeve the submission form can be inserted in here.</i></p>	<p>Transport box</p> <p><i>Final package for samples allowed to be send at room temperature.</i></p>
		
<p>Cold pack</p> <p><i>Please include the cold pack in the transport box on advice of your internal account manager.</i></p>	<p>Courier sleeve</p> <p><i>Clear plastic sleeve with adhesive back. Used for inserting Shipment Waybill and if necessary all 3 copies (folded) of the Commercial Invoice.</i></p> <p><i>Important: Make sure that the UN 3373 label remains visible at all times.</i></p>	<p>Dry Ice container</p> <p><i>In case you will be sending samples that need to remain at low temperature please.</i></p>

General Shipping instructions:

- Samples can be shipped at ambient temperature or on ice packs
- Wet oral swabs mus not freeze
- We recommend to send some samples to send on dry ice (e.g Zebrafishes)

For questions about proper delivery and temperature, you can contact your IDEXX:
Phone: +49 7141 64 83 585
Email: idxxbioanalytics-europe@idexx.com

3R Advantage Program

Packing & Shipping Instructions

IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

Please pack all samples you have listed on the submission form in one bag.
We advice a maximum of 24 samples per bag (approx. 6 pools). Samples of larger units can be packed separately in different biohazard bags and sorted according a smaller unit e.g. room, strain. Please keep the samles of rat and mouse seperatly. etc.

STEP
1

Packing Opti-Spot®



- a Make sure your Opti-Spot™ strips are labeled correctly and handled according to the separate sampling instructions.



- b Take the Opti-Spot bag, this is the clear plastic bag with the blue top.

This bag should contain a desiccant pack. Please leave the desiccant pack in the bag.



- c Put all your Opti-Spot™ strips into the Opti-Spot bag.



- d Close the Opti-Spot™ bag by tearing off the white protective strip and simply letting the opposite sides stick to each other. This will create a waterproof seal.

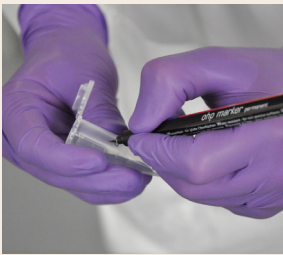
3R Advantage Program

Packing & Shipping Instructions

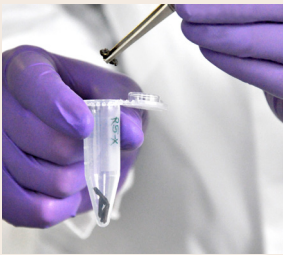
IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

STEP 2

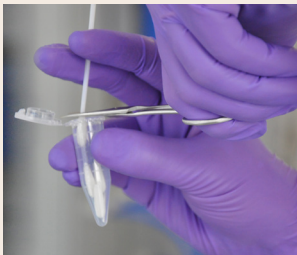
Packing Feecal samples & swabs



- a) Make sure that the vials are labeled correctly ideally with an ID and the material:
- FS - Fur Swab
 - F - Feaces
 - DOS - Dry Oral Swab



- b) Put the feecal samples into a labeled tube (2ml or 5 ml) and close the lid. In case feecal samples are pooled it's possible to put multiple feecal pallets into one tube.



- c) Cut the swabs right above cotton part of the swab tip with a pair of scissors. Let the swab tip fall into a labeled tube (2ml or 5 ml) and close the lid. In case swabs are pooled it's possible to put multiple swabs into one tube.

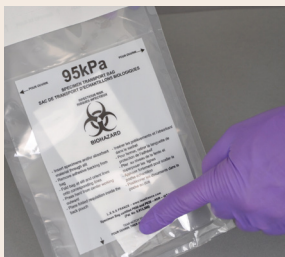
3R Advantage Program

Packing & Shipping Instructions

IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

STEP
3

All samples in one bag



- a** Take the Biohazard bag. This bag should contain a strip of absorbent material. Please leave this strip in the bag.



- b** Put the blue top bag, which contains the Opti-Spot strips in the biohazard bag.



- c** Also put the tubes that contain the Feacal samples and swabs tips into the biohazard bag.



- d** Close the Biohazard bag by taking of the adhesive strip and fold the bag at the marked point. To avoid overloading the biohazard bag. We advice a maximum of 24 samples per bag. Samples of larger units can be packed separately in different biohazard bags and sorted according a smaller unit e.g. room, strain etc.



- e** Include the submission form in the plastic sleeve of the biohazard bag.

if your bad does not have a plastic sleeve include the submission form into the bag.

Email a version of the submission form to ensure fast and smooth processing of the samples.

3R Advantage Program

Packing & Shipping Instructions

IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

When your package is ready to be submitted please contact your ISAM or idxxbioanalytics-europe@idexx.com to arrange a courier collection for you.

For a smooth process please inform us about the required pick up date, time frame and exact pick up address (mail box cannot be accepted for pick ups)

After the pick up was booked your ISAM will send you an Airwaybill. Please print the attachment and stick it on the box as described below.

STEP 4

Boxing samples



- a** Take the transport box – this can be used as outer packing.



- b** Take the closed white top bag, containing your sample materials and the submission form, and place it into the transportation box.

You can put multiple white top bags into the transport box. Please take care that the submission forms all match with the right white top bags.



- c** Make sure the transport box contains sufficient padding materials to prevent movement of the samples.

All material can be sent at ambient temperature.



- d** Stick the waybill with the clear waybill bag on the box.

Make sure that the UN 3373 label remains visible at all times.

3R Advantage Program

Packing & Shipping Instructions

IDEXX BioAnalytics recommends you use our sampling and shipping materials.
Email now to order your free materials idxxbioanalytics-europe@idexx.com

STEP
4

Dry Ice Packing



e Fill the polystyrene transport box with:

- Your samples
- Sufficient dry ice

Please include the NET amount of dry ice in KG's on the dry ice label.



f Close the lid and tape up the box.



g Stick the UN 3373 sticker on the box.

Make sure that the UN 3373 label remains visible at all the times.



h Stick the dry ice sticker on the box. Make sure to write the amount of dry ice in the box.



i Stick the waybill with the clear waybill bag on the box.

Make sure that the UN 3373 and UN1845 labels remain visible at all the times.

Ship samples to:
IDEXX Laboratories
GmbH BioAnalytics
Moerikestrasse 28/3
71636 Ludwigsburg
Germany

Free Sample Collection kit:
Call or email to order your free IDEXX
BioAnalytics sample collection kit
Phone: +49 7141 64 83 585
Email: [idxxbioanalytics-
europe@idexx.com](mailto:idxxbioanalytics-europe@idexx.com)



BioAnalytics

www.idxxbioanalytics.eu
idxxbioanalytics-europe@idexx.com